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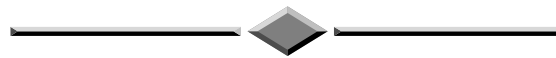
**WILTON, NEW HAMPSHIRE**

**LAND USE LAWS**



***EXCAVATION SITE PLAN REVIEW  
COMPLETED APPLICATION CHECK LIST  
APPENDIX IV***

*Amended October 15 2014*





**WILTON LAND USE LAWS AND REGULATIONS**  
**APPENDIX IV - EXCAVATION APPLICATION CHECKLIST**

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**APPENDIX IV**

**EXCAVATION SITE PLAN REVIEW**

**COMPLETED APPLICATION CHECK LIST**

A. General Requirements:

<input type="checkbox"/>	1.	A copy of application submitted to Conservation Commission.
<input type="checkbox"/>	2.	A signed and dated application
<input type="checkbox"/>	3.	Name and address of owner, the person doing the excavation and all abutters.
<input type="checkbox"/>	4.	Copies of all state or federal permits required for the excavation or applications for permits.
<input type="checkbox"/>	5.	Application fee and performance bond submitted.
<input type="checkbox"/>	6.	Six copies of the plan shall be filed with the Planning Board
<input type="checkbox"/>	7.	Plans are at the same scale as the excavation plan and are clear and easily understandable
<input type="checkbox"/>	8.	Photographs included of the site before excavation (from at least 2 vantage points)

B. The following checklist should be used to ensure that the Excavation Plan conforms to the Town's regulations upon completing an application. For a more detailed list of requirements for completing an Excavation Plan, reference the standards established in the Wilton Excavation Site Plan Review Regulation, Section 5.2 Excavation Plans. Generally, the Excavation Plan and submission shall include:

<input type="checkbox"/>	9.	Six copies of the Plan(s) and associated information
<input type="checkbox"/>	10.	Plan information that is easily understandable and clear
<input type="checkbox"/>	11.	Name and address of owner, the person doing the excavation and all abutters
<input type="checkbox"/>	12.	Shows scale bar and north arrow and is at a scale no more than 1" = 100'
<input type="checkbox"/>	13.	Plan name, name and address of owner, applicant, abutters and date
<input type="checkbox"/>	14.	Tax map and lot number of parcel proposed for excavation
<input type="checkbox"/>	15.	Tax map and lot numbers, names and addresses of abutters
<input type="checkbox"/>	16.	Seal and signature of a land surveyor licensed in the State of NH
<input type="checkbox"/>	17.	Seal and signature of a professional engineer licensed in the State of NH
<input type="checkbox"/>	18.	Includes a LOCUS map at a scale of 1" = 1000' showing the proposed operation in relation to existing roads
<input type="checkbox"/>	19.	Property lines; location of all easements on or below the ground
<input type="checkbox"/>	20.	Shows limits of existing and proposed areas to be excavated, distance from excavation limits to property line, all land within 200 feet of the perimeter and dwellings within 150 feet
<input type="checkbox"/>	21.	Total area of proposed excavation in area
<input type="checkbox"/>	22.	Total estimated duration of the excavation
<input type="checkbox"/>	23.	Existing topography at contour intervals of five feet or fewer
<input type="checkbox"/>	24.	Surface drainage patterns including wetlands and standing water
<input type="checkbox"/>	25.	Breadth, depth, slope and total amount of earth of proposed excavation

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<input type="checkbox"/>	26.	Schedule of excavation volumes to be removed
<input type="checkbox"/>	27.	Breadth, depth, slope, and total amount of earth per phase with timeline, if excavation is phased
<input type="checkbox"/>	28.	A log of borings or test pits to include groundwater levels and soils data
<input type="checkbox"/>	29.	Stone walls, ledge outcroppings, wells, existing buildings, septic systems, and utilities, etc. in the excavation area AND within 150 feet of property boundary
<input type="checkbox"/>	30.	Any and all accessory facilities/activities
<input type="checkbox"/>	31.	Wooded and heavily vegetated areas
<input type="checkbox"/>	32.	Fencing, buffers and other visual barriers including height and materials
<input type="checkbox"/>	33.	Storage areas for topsoil to be used in reclamation
<input type="checkbox"/>	34.	All measures to control erosion, sedimentation, water pollution, air pollution and safety hazards
<input type="checkbox"/>	35.	Location and width of all public roads and right-of-way
<input type="checkbox"/>	36.	Location of driveways and road intersections within 200 feet of the property boundary
<input type="checkbox"/>	37.	Existing and proposed access roads including width and surface materials
<input type="checkbox"/>	38.	Intersections with town and state highways
<input type="checkbox"/>	39.	Existing and proposed parking areas
<input type="checkbox"/>	40.	Zoning districts
<input type="checkbox"/>	41.	Plans shall be consistent with Section 9B.6.1 Setbacks and Buffers in the Zoning Ordinance; and be consistent with Section 9B.6.2 Transportation, when removing earth materials
<input type="checkbox"/>	42.	Photographs of existing site conditions shall accompany the excavation plan
<input type="checkbox"/>	43.	All measures to be taken by the applicant on the excavation site relative to fuel and chemical handling and storage, dust control, traffic, noise control and abatement, and comprehensive site safety of unauthorized persons
<input type="checkbox"/>	44.	Plans shall be consistent with EPA stormwater requirements

C. A site reclamation plan which includes:

<input type="checkbox"/>	43.	seal and signature of an engineer and/or land surveyor licensed in the State of New Hampshire
<input type="checkbox"/>	44.	all boundaries of the area proposed for reclamation
<input type="checkbox"/>	45.	final topography and final slopes of the reclamation area
<input type="checkbox"/>	46.	sections showing existing, excavated and reclaimed topography
<input type="checkbox"/>	47.	final surface drainage patterns
<input type="checkbox"/>	48.	schedule of final reclamation activities including: <ul style="list-style-type: none"> <li>• soil conditioning specifications</li> <li>• seeding mixtures and mulching specifications</li> <li>• cover vegetation including quantities and sizes</li> <li>• fertilizer types and rates</li> </ul>
<input type="checkbox"/>	49.	phasing of reclamation (areas and dates)
<input type="checkbox"/>	50.	identification of subsequent use of the site, if known or anticipated

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**EXCAVATION SITE PLAN REVIEW CHECKLIST**

<input type="checkbox"/>	1.	The excavation is not below road level within 50 feet of any highway right-of-way.
<input type="checkbox"/>	2.	The excavation is not within 150 feet of an existing dwelling or to a dwelling for which a building permit has been issued at the time the excavation is begun.
<input type="checkbox"/>	3.	The excavation is not within 50 feet of the boundary of a disapproving abutter or within 10 feet of the boundary of an approving abutter, unless requested by said approving abutter
<input type="checkbox"/>	4.	All areas used for the excavation of earth materials shall be set back and separated by an undisturbed natural wooded buffer at least three-hundred (300) feet from all public roads except Webb Road and from all lot lines, except that: <ul style="list-style-type: none"> <li>a. The setback may be reduced to twenty-five (25) feet from other lots in the Gravel Excavation District with the written permission of the abutting lot owner.</li> <li>b. There is no setback requirement from lot lines between multiple lots containing land encompassed in a single excavation.</li> <li>c. Access roads may be constructed through the buffer area.</li> </ul>
<input type="checkbox"/>	5.	The excavation is permitted by current zoning ordinances.
<input type="checkbox"/>	6.	The excavation will not be unduly hazardous or injurious to the public.
<input type="checkbox"/>	7.	Existing visual barriers will be maintained except to provide access to the excavation.
<input type="checkbox"/>	8.	The excavation will not substantially damage a known aquifer.
<input type="checkbox"/>	9.	All other applicable state and federal permits have been obtained.
<input type="checkbox"/>	10.	If a new excavation, it is 5 or less acres in size and can be reclaimed in 1 year or less.
<input type="checkbox"/>	11.	If an existing or extending excavation, the total new excavation area is less than 5 acres and the entire excavation area can be reclaimed in 1 year or less.
<input type="checkbox"/>	12.	The hauling information has been provided and the hauling activity is deemed to be compatible with public safety, surrounding land uses, and road capacity and condition
<input type="checkbox"/>	13.	Natural vegetation on areas which are not intended for excavation has been maintained or provided?
<input type="checkbox"/>	14.	The excavation and reclamation plans comply with the Soil Erosion and Sedimentation Control regulations.
<input type="checkbox"/>	15.	The excavation is no closer than 6 feet to the seasonal high water table unless a lesser distance is approved by the Planning Board.
<input type="checkbox"/>	16.	The excavation is no closer than 10 feet to the seasonal high water table within The Town of Wilton Floodplain Conservation District, Wetlands Conservation District and Aquifer Protection District unless a lesser distance is approved by the Planning Board.
<input type="checkbox"/>	17.	If the excavation is deeper than 15 feet and/or is at a slope greater than 2:1, a fence or barricade is provided.
<input type="checkbox"/>	18.	The excavation will not cause the accumulation of free standing water for prolonged periods. Appropriate drainage has been provided.
<input type="checkbox"/>	19.	Is provision made for the stockpiling of topsoil on-site for use in the reclamation?
<input type="checkbox"/>	20.	Provisions have been made for the removal of all temporary excavation related structures within 30 days after operations cease.
<input type="checkbox"/>	21.	The permit fees have been paid for plan and implementation reviews and monitoring for plan

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		compliance.
<input type="checkbox"/>	22.	All plans and studies have been reviewed by the town's engineer or other agents as determined by the Planning Board.

**RECLAMATION PLAN CHECKLIST**

<input type="checkbox"/>	1.	No slope shall be left steeper than 3:1, subject to engineering review.
<input type="checkbox"/>	2.	All debris, stumps, boulders, etc. are being lawfully disposed of in a manner acceptable to the Planning Board.
<input type="checkbox"/>	3.	Ground levels and grades are being established as soon as practical after site excavation, but no later than one year.
<input type="checkbox"/>	4.	Stockpiled topsoil will be spread over the disturbed area at an adequate depth and distribution to allow revegetation. Disturbed areas will be fertilized and reseeded.
<input type="checkbox"/>	5.	Suitable trees or shrubs will be planted to provide screening and natural beauty, and to aid in erosion control. These plantings will be protected from erosion during establishment.
<input type="checkbox"/>	6.	The topography will be left such that surface water drainage will follow pre-excavation drainage patterns and such that there will be no increase in off-site volume.
<input type="checkbox"/>	7.	An adequate reclamation bond is provided to ensure the successful completion of the Reclamation Plan.