
WILTON, NEW HAMPSHIRE

LAND USE LAWS



***EXCAVATION APPLICATION FORM
APPENDIX V***

Amended December 16, 2009

**WILTON LAND USE LAWS AND REGULATIONS
EXCAVATION APPLICATION FORM**

APPENDIX V

**EXCAVATION APPLICATION FORM
(Amended December 16, 2009)**

1. Submit completed application together with additional required information to:
 - a. Chairman or Clerk
Wilton Planning Board
Town Hall
Wilton, NH 03086

and
 - b. Chairman or Secretary
Wilton Conservation Commission
Town Hall
Wilton, NH 03086

2. Date of submission: _____

3. Name of Owner/Applicant: _____
Address (Mailing): _____

4. Location of proposed/existing excavation (municipality, nearest roads, other location information, lot # from tax map, and street number.)

5. Attach a listing of the names and addresses of all abutters as listed in Town records not more than five (5) days prior to filing date of application. List to include all abutters directly across roadways and streams, the owner of the property or representative **as well as all professional engineers, architects, land surveyors, or soil/wetland scientists whose professional seal appears on the subdivision plan.** In addition three sets of mailing labels shall be provided by the applicant. (See RSA 672:3 and Wilton Zoning Ordinance 4.9)

6. State permits required and obtained (if applicable):
 - NHDES Alteration of Terrain (RSA 485-A:17)
 - NHDES Wetland Board (RSA 483-A)
 - NHDES Comprehensive Shoreland Protection Act (RSA 483-B)
 - NHDOT Access/Driveway Permit
 - State Pit Agreement (RSA 155-E:2 IV)

**WILTON LAND USE LAWS AND REGULATIONS
EXCAVATION APPLICATION FORM**

7. Excavation/Reclamation Plan: this information is to be submitted as plans attached to this application.
- a. Site surveyed by a Registered Land Surveyor, to establish an accurate base map showing boundary lines, topography, and significant features.
 - b. Excavation Plan to show:
 - property lines
 - existing topography
 - limits of excavation
 - excavation depths (excavated topography)
 - total area of excavation in acres
 - access road(s) and intersection with town or state highways
 - vegetative buffer
 - abutters names and addresses
 - distances from excavation limits to property lines
 - schedule of excavation volumes; phasing of excavation (areas and dates)
 - test pit groundwater elevations
 - topsoil storage area
 - drainage improvements (if necessary)
 - photographs of existing conditions
 - c. Reclamation Plan to show:
 - reclaimed topography
 - soil conditioning specifications
 - seeding and mulching specifications
 - plant materials/quantities/sizes
 - phasing of reclamation (areas and dates)
 - sections showing existing, excavated and reclaimed topography
8. Hauling Information:
- a. Routes to be utilized.
 - b. Frequency of truck traffic over routes.
9. Reclamation Bond:
- A reclamation bond shall be required prior to the issuance of an excavation permit. The bond amount is established based on a recommendation of the Town's Engineer for the conditions specific to the site.
10. The excavation permit will be valid for a period of one year. An application for permit renewal should be submitted to the Planning Board by the owner if excavation is to be continued beyond the termination date. A permit will be renewed if a site inspection by the Planning Board finds the excavation to be in compliance with the Excavation and Reclamation Plans.
11. This application will be reviewed by the Designated Representative of the Wilton Planning Board and where found to conform to the requirements of the Town's Land Use Laws and Regulations will be signed by the representative prior to submission. Thereafter, it will be scheduled for presentation

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EXCAVATION APPLICATION FORM**

at an official public hearing of the Planning Board. The date and agenda number of this meeting will be sent to the Applicant along with abutter notifications.

12) This application must be signed by the owners of all lots involved in the application.

The information contained in this application is complete and true to the best of my knowledge. I approve the submission of this application. If an Agent/Owner Representative is named below, the person named there has my permission to represent me before the Wilton Planning Board. I authorize the Agent/Owner Representative to submit this application and to speak before the Planning Board on my behalf. (A separate signed letter is also acceptable.)

Signature of Owner _____ Date _____

13) Agent/Owner Representative

Fill out this section if the application is being submitted by a realtor, surveyor, engineer, attorney, etc., on behalf of the actual owner or applicant.

Name _____
Mailing Address _____
Town, State, ZIP _____
Email Address _____

14) Required application fees are due and payable at the time the application is filed with Planning Board Clerk: (See Application Fee Schedule Appendix III to determine applicable rates) (Amended Dec. 2009)

A) General Application Submission Fees: (as required per application)

- 1) Legal Notice \$ _____
- 2) Abutter Notification
_____ # of abutters (see item 5) x \$ _____ /abutter = \$ _____
- 3) NRPC Escrow \$ _____ (separate check)

Additional Fees to be paid by the applicant during the application process

- 4) Consultant Escrow (To be determined by the Board)
- 5) Digital Data Submission Fee (To be determined and paid at the time of approval)
- 6) Recording Fee (If required) (To be determined and paid at the time of approval)

E) Excavation Application fee: (check applicable box(s); enter fee)

- 1. Excavation Permit/Renewal \$ _____
 - 2. Annual Renewal Field Inspection Report \$ _____
 - 3. All Excavations \$ _____
- \$ _____ + (_____ Acres x \$ _____ fee/Acre) = \$ _____

**WILTON LAND USE LAWS AND REGULATIONS
EXCAVATION APPLICATION FORM**

As the owner or duly authorized Agent/Owner Representative for the owner of the property, I do hereby submit this plan for review as required by the Town of Wilton Land Use Regulations. I agree to be fully responsible for payment of all fees, costs and expenses including fees for professional consultant reviews deemed necessary by the Planning Board incurred with respect to this application.

Signature: _____ Date: ____/____/____
Owner/Agent/Owner Representative

Signature: _____ Date: ____/____/____
Wilton Planning Board Designated Representative

Signature: _____ Date: ____/____/____
Planning Board Clerk

**WILTON LAND USE LAWS AND REGULATIONS
EXCAVATION APPLICATION FORM**

FOR ADMINISTRATIVE USE ONLY:

RSA 155-E

Owner/Site/Address: _____

Completed Application Received (date): _____

Public Hearing Held (date): _____

Decision: Approved: Date: _____
 Denied: Date: _____

Reason: _____

Application Fee Received (date): _____ (amount) \$ _____
Permit Fee Received (date): _____ (amount) \$ _____
Pit Agreement Received (date): _____
Bond Received (date): _____ (amount) \$ _____
Permit Issued (date): _____
Permit Expiration (date): _____
Compliance Inspection (date and initials of inspector(s)).

1. _____
2. _____
3. _____
4. _____

Comments: _____

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