

**WILTON LAND USE LAWS AND REGULATIONS**  
**SECTION D – SITE PLAN REGULATIONS**

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**PLANNING BOARD**  
**TOWN OF WILTON, NH**

**SITE PLAN REVIEW APPLICATION**

*(Amended January 4, 2023)*

**1. Property Information**

Describe the lot(s) to which this application applies (the location of proposed development, construction, improvement or structure requiring the permit). If more than one lot is involved, describe them below or attach additional copies of this page.

Tax Map and Lot Number \_\_\_\_\_ Lot Size \_\_\_\_\_

Street Address \_\_\_\_\_

Zoning District (check one):

- Residential  General Residence and Agricultural  
 Commercial  Industrial  Office Park

Relevant Overlay Districts (check any that apply):

- Research and Office Park  Floodplain Conservation  Watershed  
 Wetlands Conservation  Aquifer Protection  Age-restricted Housing

Check this box if this lot is part of a previously approved site plan or of an approved subdivision.

**2. Owner**

List all owners of each lot below or attach additional copies of this page.

Name (individual(s), company or other):

\_\_\_\_\_

Mailing address (Street, Town, State, Zip):

\_\_\_\_\_

\_\_\_\_\_

If not an individual, name of contact: \_\_\_\_\_

Complete one entry below for each owner:

Daytime phone \_\_\_\_\_  Evening phone \_\_\_\_\_

Work e-mail \_\_\_\_\_  Personal e-mail \_\_\_\_\_

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**3. Applicant**

Same as owner

If the applicant is other than the owner(s) (e.g., tenant, developer proposed purchaser), provide the following information.

Name (individual(s), company or other):

\_\_\_\_\_

Mailing address (Street, Town, State, Zip):

\_\_\_\_\_

\_\_\_\_\_

If not an individual, name of contact: \_\_\_\_\_

Complete one entry below:

Daytime phone \_\_\_\_\_  Evening phone \_\_\_\_\_

Work e-mail \_\_\_\_\_  Personal e-mail \_\_\_\_\_

Relationship to the Property: \_\_\_\_\_

**4. Representative of the Applicant**

If a representative is authorized to act on behalf of the applicant before the Wilton Planning Board or Zoning Board, or otherwise to respond to questions or provide further information about this application to those Boards, the Secretary of the Planning Board (Secretary) and/or the Land Use Administrator, provide the following information.

Name: \_\_\_\_\_

Company (if any): \_\_\_\_\_

Mailing address (Street, Town, State, Zip): \_\_\_\_\_

\_\_\_\_\_

Complete one entry below:

Daytime phone \_\_\_\_\_  Evening phone \_\_\_\_\_

Work e-mail \_\_\_\_\_  Personal e-mail \_\_\_\_\_

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**5. Required Site/Project Information**

- Six (6) copies of a site plan/drawing/plat subject to all applicable requirements (Sec. 3.3.3.b)
- Site Plan Review Checklist – see pages after this application form (Sec. 3.3.3.b)
- Wilton Zoning Board of Appeals decisions, if any (Sec. 3.3.3.c)
- Information required by RSA 676:4 I(b), if any (Sec. 3.3.3.d)
- Stormwater Application, if one is required in connection with proposed development (Sec. 3.3.3.f)
- Form(s) W-9 for the applicant(s) and any of its agents, as necessary (Sec. 3.3.3.g)
- Any waiver requests to the Board, supported by explanations (Sec. 3.3.3.h)
- Any other information or documents required (Sec. 3.3.3.i)

**6. Abutters**

Attach a list of the names and addresses of all abutters identified in Town records as of a date not more than five (5) days prior to submitting this application. The list shall include all abutters directly across roadways and/or streams, the owner(s) of each such property, and all others identified in RSA Sections 676:4-I (d) and 676:7 I(a) and Section 4.14 of the Wilton Zoning Ordinance. Please also provide three sets of mailing labels for the abutters.

**7. Fees**

Include payment of the following permit and notification fees with this application. (See Appendix III to the Wilton Land Use Laws and Regulations – Application Fee Schedule.)

Site Plan Application Fee:

- 1)  Site Plan Pre-Application Consultation \$ \_\_\_\_\_
- 2)  Home Occupation \$ \_\_\_\_\_
- 3)  Minor Site Plan \$ \_\_\_\_\_
- 4)  All Other Site Plans:
  - a. Non-residential  
\$ \_\_\_\_\_ + ( \_\_\_\_\_ Square Feet x \$ \_\_\_\_\_ fee/Square Foot) = \$ \_\_\_\_\_
  - b. Residential (Multi-Family, Age Restricted)  
\_\_\_\_\_ # units x \$ \_\_\_\_\_ /unit = \$ \_\_\_\_\_

Public Notice Fee: \$ \_\_\_\_\_

Abutter Notification Fee:  
\_\_\_\_\_ # of abutters x \$ \_\_\_\_\_ /abutter \$ \_\_\_\_\_

**Total** \$ \_\_\_\_\_

**Please Note:** In addition, the Planning Board may require the applicant to fund an escrow account for the payment of the fees of professional consultants or advisors to the Board, plus any additional administrative fee imposed thereon, at such times, for such purposes, and in such amounts as the Planning Board may determine (“Escrow Fees”).

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**8. Authorizations, Undertakings and Signatures**

This application must be signed by the owner(s), the applicant and any representative of the applicant, as set forth below. Attach additional copies of this page, if necessary.

**Owner(s):**

Each undersigned owner hereby certifies that, to the best of his/her/its knowledge and belief, all of the information provided in this application with respect to the property(ies) owned by him/her/it identified above is true, complete and correct.

**Name** (individual(s), company or other): \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name and Capacity if signing on behalf of non-individual owner:**

\_\_\_\_\_

**Applicant (must be executed even if the applicant is also an owner):**

The undersigned applicant hereby (a) certifies, to the best of his/her/its knowledge and belief, that all of the information provided in this application is true, complete and correct; (b) agrees to be fully responsible for the payment of all fees, costs and expenses associated with this application and the project the subject hereof, including, without limitation, Escrow Fees, and (c) authorizes the above-named representative, if any, to act on behalf of the applicant before the Wilton Planning Board or Zoning Board, or otherwise to respond to questions or provide further information about this application to those Boards or the Secretary.

**Name** (individual(s), company or other): \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name and Capacity if signing on behalf of non-individual applicant:**

\_\_\_\_\_

**Representative:**

The undersigned representative hereby acknowledges and accepts the applicant's authorization to act on behalf of the applicant before the Wilton Planning Board or Zoning Board, or otherwise to respond to questions or provide further information about this application to those Boards or the Secretary.

**Name** (individual(s), company or other): \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name and Capacity if signing on behalf of non-individual representative:**

\_\_\_\_\_

*(checklists on following pages)*